

Scrutiny Committee – 4th January 2011**14. Scrutiny Work Programme**

Meeting Date	Agenda Item	Issue for Main Scrutiny Cttee	Performance Management	Budget	Background/Description	Corporate Aim	Lead Officer (Lead Member)
4 th January 2011	Budget Setting Reports			✓	Scrutiny Committee will consider these reports prior to District Executive.	Deliver well-managed, cost effective services valued by our customers	Donna Parham Head of Finance Councillor Robin Munday Resources and Legal Services
4 th January 2011	Open Spaces Strategy	✓			Scrutiny Committee will consider this report prior to District Executive.	Deliver well-managed, cost effective services valued by our customers	Steve Joel, Assistant Director (Health & Well-Being) Cllr Sylvia Seal Leisure, Culture & Well-Being
4 th January 2011	Update from the LSP on Sustainable Transport	✓			This topic of sustainable transport was selected as a priority to be reviewed by a Task and Finish review during June 2009, the LSP has undertaken considerable work in this area during the last year.	Enhance the environment, address and adapt to climate change	Saveria Moss – LSP Co-ordinator Councillor Tim Carroll, Strategy and Policy

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4 th January 2011	Quarter 2 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
1 st February 2011	Review of Park Homes Project	✓			Scrutiny Committee considered a progress report at their meeting on 30 th March 2010 and were keen to comment on the licensing, tenancy and management arrangements prior to implementation.	To improve the housing, health and well-being of our citizens	Steve Joel, Assistant Director (Health and Well-Being) Councillor Ric Pallister Health, Housing and Spatial Planning
1 st February 2011	Budget Setting Reports			✓	Scrutiny Committee will consider these reports prior to District Executive.	Deliver well managed, cost effective services valued by our customers.	Donna Parham Head of Finance Councillor Robin Munday Resources and Legal Services
1 st February 2011	Website Review	✓			At the Scrutiny Committee meeting on 3 rd March, members received a demonstration on the Councils new website and requested an update in six months time.	Deliver well-managed, cost effective services valued by our customers	Bruce Soord, Spatial Systems Manager

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1 st February 2011	Annual Review of Savings achieved from working with East Devon District Council	✓			In December 2009 a report went to Full Council to seek agreement in principle to explore Working In partnership with East Devon, to help achieve the 2.3 million savings SSDC needed for 2011/12, (not all of the saving was projected to be realised through working in partnership) this was subsequently agreed in February 2010.	Deliver well-managed, cost effective services valued by our customers.	Mark Williams, Chief Executive Councillor Tim Carroll, Strategy and Policy
1 st February 2011	Community Transport	✓			Issue identified by the Scrutiny Chairman relating to the provision of Community Transport.	Deliver well-managed, cost effective services valued by our customers	Emily McGuinness, Scrutiny Manager
1 st February 2011	Scope Task & Finish Review of Volunteer Policy						Emily McGuinness, Scrutiny Manager
1 st March 2011	Update on Sort It Plus	✓			An update report on the introduction of the Sort It Plus Scheme.	Deliver well-managed, cost effective services valued by our customers	Vega Sturgess, Strategic Director (Operations & Customer Focus) Cllr Tom Parsley Environment and Waste

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5 th April 2011	Recommendations from the Partnerships Task and Finish Review	✓			Scrutiny Committee agreed to establish a Task and Finish Review in July 2010 to review all SSDC partnerships on the partnership register, with a view to rationalising the number of partnerships and ensure that the remaining partnerships are achieving value for money.	Deliver well-managed, cost effective services valued by our customers	Beck Sanders, Scrutiny Manager Councillor Martin Wale
5 th April 2011	Quarter 3 Corporate Performance Report		✓		Scrutiny has an important role to play in the managing the authority's management. A quarterly report is submitted to District Executive and then submitted to the Scrutiny Committee the following month to provide Scrutiny Members with the opportunity to comment on the Executive response.	Deliver well managed, cost effective services valued by our customers.	Sue Eaton, Performance Manager Councillor Tim Carroll, Strategy and Policy
TBC	Travel Plan	✓				Deliver well-managed, cost effective services valued by our customers.	Nigel Collins Transport Strategy Officer Councillor Tim Carroll Strategy and Policy

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TBC	Update report on preparation for review of IT Service Level Agreements for Town Councils	✓				Deliver well-managed, cost effective services valued by our customers.	Roger Brown, ICT Manager Councillor David Recardo E Government Theme Advisor
TBC	Report on the monitoring of the running and maintenance costs of the new air cooling equipment in the Brympton Way Data Centre	✓			At the District Executive meeting on 13 th May 2010 Scrutiny members requested that monitoring of the running and maintenance costs of the new equipment should be recorded.	Deliver well-managed, cost effective services valued by our customers. Enhance the environment, address and adapt to climate change	Ian Johns, Property Management Team Leader Councillor Tom Parsley, Environment and Property
TBC	Wind Turbine at Yeovil Innovation Centre	✓			Update report to Scrutiny Committee following discussions with the manufacturer of the wind turbine on their intentions over the next 12 months.	Enhance the environment, address and adapt to climate change	Vega Sturgess, Strategic Director (Operations & Customer Focus) Cllr Tom Parsley Environment & Property

Task & Finish Work Programme

Commencement Date	Review Group	Chairman
July	SSDC Partnerships	Martin Wale